



New

# Publishing Key Notices under the Procurement Act 2023

In2  
the bargain

Essential event for public sector practitioners

23 June 2026

## Training to meet your needs

The Procurement Act 2023 and the supplementary Procurement Regulations 2024 introduces a "transparency by default" regime, requiring all regulated notices to be published on the Central Digital Platform (CDP), accessed via an enhanced Find a Tender service. Contracting authorities are required to publish notices at various stages in the procurement and contract management lifecycle. Research however suggests that many contracting authorities do not complete the notices correctly, which could expose the organisation to immediate legal challenge. Attend this event and improve your skills in publishing notices in the future.

### Event Outline

#### 09.30 Welcome, Introductions and Overview of the Session

#### 09.40 Drafting Tender and Transparency Notice

This session will involve taking delegates through publishing the Tender and Transparency Notices using a routine goods or services contract. It will include populating fields which detail the type of organisation, scope of the contract, contract value, CPV codes, award criteria, conditions of participation, payment terms, details on how to submit tenders and lots more.

#### 11.00 Comfort break

#### 11.15 Publishing a Contract Award Notice

This session will involve taking delegates through publishing a Contract Award Notice. It will cover when to publish CAN, calculating standstill period, date of award of the public contract, details of unsuccessful suppliers (high value contracts), detailing number of tenders received, situations where individual lots not awarded and publishing CAN prior to a direct award.

#### 11.50 Publishing Contract Details Notice

This session will cover key fields you need to complete the Contract Details Notice, including contract value, duration and options, KPI's, timing of CDN, specifics for below-threshold CDN, publishing copies of the contract and what to do if you modify the contract immediately after it has been entered into.

#### 12.45 Discussion, Questions & Close

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## Who should attend this training?

This event will support procurement, category managers, solicitors, auditors, contract managers and project managers who are responsible for either drafting and publishing or checking notices throughout the procurement and contract management lifecycle.

## Booking Details

Please book your tickets here

[Training – In2 the bargain](#)

PA2023.org subscription member Tickets: £89.00 + VAT

Free basic or non-member ticket Price: £150.00 + VAT

PA2023 free discount code applicable.

This half day training is delivered online via TEAMS with a 9:30 am start.

Attendance is by invitation only.

## Tailored Events

This event can be tailored for your team, delivered in-house, in person or online.

Our training courses and conferences are subject to the following [Terms & Conditions](#)

## Why not join Network PA2023.Org and attend our training using pre-paid tickets?

Further details are available at:

[Join – In2 the bargain](#)

## Contacts:

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