

Procurement Act (2023) Contract Management Requirements

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Training

2025

Training to meet your needs

Contracting authority's relationships and contracts with third party suppliers are key to the organisation's success. The Procurement Act 2023 has far-reaching consequences for public sector organisations, as procurement rules have been significantly expanded to introduce a range of procedural requirements for the performance management of contracts. There are several new contract management obligations the contracting authority will need to understand and comply with, otherwise suppliers will have grounds to bring action for breach of statutory duty where "procurement", including contract management, has been undertaken otherwise than in accordance with duties under the Act.

This one-day webinar has been specially developed to provide in-depth and practical insight into the theory and application of what organisations need to do as part of post award contract management, to meet the requirements of the Procurement Act.

Learning Outcomes

Questions that this training addresses include:

- What will public sector contract managers have to do to comply with the Procurement Act?
- How do we identify risk areas and contracts that need more attention?
- What are the key risks at each stage of a contract's lifecycle and what can be done to manage these risks?
- What are the key roles and areas of responsibility?
- How do we focus our limited resources where they matter and will have best effect?
- What is required to develop a consistent and effective approach to contract management?
- Support development of a PA23 contract management checklist

We actively encourage participation throughout the course and the timetable is flexible to adapt to specific needs as they arise during the day.

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Who should attend this training?

This training course is designed for public sector contract managers and those involved in managing suppliers. It is suitable for new entrants to the profession as well as experienced practitioners who need to refresh their knowledge. It will also support those whose role is reliant on successful contract management including public sector procurement staff or project managers.

To book your place on a training course use this link

[Training Bookings](#)

or email walter.akers@in2thebargain.com

Cost

Open to the public online training courses cost £240 per attendee. For bookings of five or more attendees, we offer a discounted rate of £210 per attendee and there are further discounts for groups of 10 or more attendees.

We also offer inhouse training and in-person options. For inhouse costs please email walter.akers@in2thebargain.com

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Our training courses and conferences are subject to the following [Terms & Conditions](#)

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Training agenda and syllabus

09.30	Welcome, Introductions and Overview of the Day
09.40	<p>Contract Management under the Procurement Act – What happens next?</p> <p>The Procurement Act 2023 requires significant changes to the way contracts are managed after they are signed. In this session, we will introduce you to the new Act from the lens of a contract manager. It will cover:</p> <ul style="list-style-type: none">▪ Developing working definition of contract management▪ Syllabus & navigation through the Act▪ Key definitions▪ Understanding the objectives for a contract manager▪ Transitional arrangements – what and how you need to manage▪ Why contract management starts long time before contract award▪ Procurement and contract management lifecycle▪ Record Keeping
11:00	Comfort Break
11.15	<p>Managing Risks for the Authority</p> <p>The Act introduces several new obligations on the CA and this session will start to drill down into detail and what practitioners will need to do in the future.</p> <ul style="list-style-type: none">▪ Managing implied terms in contracts▪ Management of exclusions as part of contract management▪ Reporting obligations (internal /external)▪ Conflicts of interest reporting and monitoring▪ Managing payments and invoices▪ Understanding supplier's sub-contractors, associated person and connected persons.
12.45	Lunch
13.30	<p>Managing the Big Game Changer under the Act – (I) Contract Modifications</p> <p>Many contracts require modifications and variations during the delivery period. The Act introduces new obligations and opportunities to use the safe harbours under the Act. This session will cover:</p> <ul style="list-style-type: none">▪ Negotiating with suppliers▪ Modifying public contracts▪ Understanding modification grounds▪ Recording decisions and sharing information with suppliers▪ Publishing the notices/ contracts▪ Updating the contract and internal processes
14.45	Comfort Break
15:00	<p>Managing the Big Game Changer under the Act – (II) Post award performance management & transparency</p> <p>The new Procurement Act 2023 requires significant public disclosure about contract management and contract performance. In this session we cover all the new requirements including mandatory procedures and new public notices.</p> <ul style="list-style-type: none">▪ Managing under-performance▪ Supplier performance assessment & KPIs▪ Terminating contracts▪ Issuing satisfaction reports/ notices▪ Post award transparency and notices▪ Developing a checklist