

# Overview of the New Procurement Act 2023

## Level 1 training – a beginners introduction

2025

### Training to meet your needs

This course is designed for participants new to the area of public procurement and those unfamiliar with the UK's new Procurement Act. It aims to provide a foundation of the key concepts, terms, processes and activities necessary to undertake a successful procurement. It will provide a sound background of knowledge and practice to allow the participant to interact and effectively assist public procurement projects particularly under the new UK Procurement Act. The training is delivered by experts who have a strong background in public sector contracting and whole life commercial contract management.

### Course outline

The course explains the overarching thinking and objectives of the Procurement Act. It walks through the different procurement approaches that can be used, as well as what needs to happen at every step of the procurement cycle. The event will also help to demystify common procurement terminology and provide guidance on compiling, evaluating and awarding tenders.

### Key learning areas

#### On completion of this course delegates will understand:

- ✓ Background and scope of the Procurement Act 2023.
- ✓ Key definitions, terminology, and new objectives.
- ✓ Secondary legislation – what does this mean?
- ✓ Understand the role of procurement in your organisation.
- ✓ Know how to undertake key stages in the procurement cycle.
- ✓ Understand the rules on below threshold procurement
- ✓ Ensure compliance with CSO's and reduce risk of supplier challenge.
- ✓ Understand how contracts are awarded.
- ✓ Find out more about Framework Agreements and Dynamic Markets
- ✓ Get an update on expected changes to procurement legislation

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### Who should attend

This training course is for UK Public Sector procurement staff. It is particularly aimed at new entrants to the profession, including graduate/ apprentice trainees and those without formal procurement qualifications. It will also support delegates who occasionally undertake procurement on behalf of their organisation.

To book your place on a training course use this link

[Training Bookings](#)

or email [walter.akers@in2thebargain.com](mailto:walter.akers@in2thebargain.com)

### Cost

Open to the public, half day, online training courses cost £140 per attendee. For bookings of five or more attendees, we offer a discounted rate of £110 per attendee and there are further discounts for groups of 10 or more attendees.

We also offer inhouse training and in person options. For inhouse costs please email [walter.akers@in2thebargain.com](mailto:walter.akers@in2thebargain.com)

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Our training courses and conferences are subject to the following [Terms & Conditions](#)

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### Training agenda and syllabus

09:30	<b>Welcome, Introductions and Overview</b>
09:35	<b>Overview of the Procurement Act</b> The Procurement Act 2023 requires significant changes to the way contracts are procured and managed. In this session we set the legislative context and introduce you to the new Act. <ul style="list-style-type: none"><li>▪ Syllabus &amp; navigation through the Act</li><li>▪ The legislative landscape covering public procurement</li><li>▪ Key definitions</li><li>▪ Transitional arrangements – between old and new legislation</li><li>▪ Record keeping requirements</li><li>▪ Remedies</li></ul>
10:15	<b>Conduct of Public Procurement</b> The Act sets out how procurement is to be performed and in this session we walk through the contracting lifecycle rules. In this session we cover: <ul style="list-style-type: none"><li>▪ The allowed procurement routes</li><li>▪ Preliminary steps</li><li>▪ Time limits</li><li>▪ Competitive award</li><li>▪ Participation, award and assessment</li><li>▪ Frameworks and dynamic markets</li><li>▪ Direct award</li><li>▪ Below threshold procurement</li></ul>
11:15	<b>Comfort Break</b>
11:25	<b>Post award contract management</b> The new Procurement Act 2023 requires significant changes to the way contracts are managed after they are signed. In this session we discuss: <ul style="list-style-type: none"><li>▪ Modifying public contracts</li><li>▪ Managing under-performance</li><li>▪ Supplier performance assessment &amp; KPIs</li><li>▪ Terminating contracts</li></ul>
12:10	<b>Transparency requirements under the Act</b> One of the biggest changes under the Procurement Act is the increased level of transparency requirements. In this session we look at: <ul style="list-style-type: none"><li>▪ Central digital platform</li><li>▪ The required notices pre award</li><li>▪ Post award transparency and notices</li><li>▪ Conflict of interest requirements</li></ul>
13:00	<b>Discussion, questions &amp; close</b>